



2020 Membership Application

Associate Membership \$140

The Concierge Association of Colorado (CAC) offers an Associate Membership for an employee of a hotel-owned department, whereas the hotel neither offers a desk nor a position that has "Concierge" in its title or performs Concierge-related duties for at least 75 percent of the time.

EMPLOYEE INFORMATION:

Employee Name: _____ Job Title: _____

Direct Work Phone: _____ Personal Phone: _____

Email Address: _____

Description of employee's work area _____

Is the employee a Colorado Notary Public? Yes (since _____) No

This employee is the hotel's best representative and most dedicated to providing Concierge services to its guests. This employee must be willing to assist with any and all guest requests that are legal, moral, ethical and kind.

This employee will be viewed as a representative of the entire hotel at CAC functions, to the vendors and to a wide array of professionals with which we network.

HOTEL INFORMATION:

Name: _____ Website: _____

Address: _____

Phone: _____ Number of Rooms: _____

Employee's direct supervisor: _____

Title: _____ Email: _____

Hotel's General Manager: _____

Title: _____ Email: _____

The Associate Membership resides with the employee and the hotel, in partnership. Neither the employee nor the hotel can be changed during the membership year. This is indicative of the committed relationship a professional Concierge tends to have with his or her hotel, city and state, with substantial focus on partnerships throughout.

Also included with Associate Membership is one (1) copy of the book *"The Art & Science of the Hotel Concierge"* (by Holly Stiel).

I authorize the CAC to use pictures (including the employee) taken at association functions for social media & marketing purposes. Please Circle One: **YES** **NO**

Employee Signature: _____ Date: _____

Direct supervisor Signature: _____ Date: _____

General Manager Signature: _____ Date: _____

**** Please attach the employee's business card, enclose check for \$140, and mail to: ****

Concierge Association of Colorado ; PO Box 480613 ; Denver, CO 80248

Questions? membership@conciergeofcolorado.com, 303-331-2639